

Old Dominion University Computer Science Department Policies and Procedures

Title: Windows Software Upgrades

ID: CSMS002

Revision: 1.0

Purpose

This procedure provides the procedure utilized when upgrading software on the Computer Science department's Windows machines.

Scope

This procedure only applies to the Windows machines in the Computer Science Department.

Windows Software Upgrades

At the end of each semester, the Systems group will review the software installed on the general purpose Windows machines in the Computer Science Labs (Open Research and Problem Solving Lab). All software will be upgraded, and a test environment will be setup. Faculty, staff, and students will be given a period of one week to test the environment and ensure that all software functions according to their requirements. Problems and suggestions can be sent to root@cs.odu.edu or entered within a chat session on the CO eConsult system. The systems group will review the suggestions and apply the necessary changes to facilitate the requests. The new builds will be applied to all general purpose machines in the CS Labs, and a date will be set to upgrade all desktops in the Computer Science buildings.

Definitions

N/A

Revision History

Work in progress.